

Measúnú Riosca Gaelscoil Riada 20237T

Who may be affected?	Identified Risks	Risk Communication, Education and Training Controls in place	Risk Rating with controls	Action implementation
Staff	Spread of Covid-19 virus	<p>Follow public health advice regarding hand hygiene and respiratory etiquette.</p> <p>The Board of Management has a Covid Response Plan for the prevention and mitigation of Covid-19 in place and distributed to the school community.</p> <p>There is a Covid 19 policy in place.</p> <p>The Board of Management will:</p> <ul style="list-style-type: none"> ✓ Provide Department induction training ✓ contract tracing log is in place ✓ Ensure all staff complete a Return-to-Work form ✓ Encourage opening of doors and windows to increase natural ventilation. Ensure all staff will receive a copy of "Practical Steps for the Deployment of Good Ventilation Practices in Schools V2" ✓ Ensure all staff are aware that face coverings are to be always worn when in a room with children or when in contact with another person ✓ Provide regular information about the risk of Covid-19 using official sources, such as government agencies (HSE, HSA, etc.) ✓ Emphasise the effectiveness of adopting protective measures especially good personal hygiene 	Negligible	Board of Management Principal Staff

Who may be affected?	Identified Risks	Hygiene Controls	Risk Rating with controls	Action implementation
All staff Pupils Visitors Contractors Public	Spread of Covid-19 virus	<p>Hand hygiene</p> <ul style="list-style-type: none"> ✓ Hot water and appropriate sanitisers (i.e. hand gel dispensers, etc.) will be available throughout the school. ✓ Proper hand hygiene posters displayed and communicated <p>Respiratory Hygiene</p> <ul style="list-style-type: none"> ✓ Observe good respiratory hygiene ✓ Put used tissues into a bin and wash their hands <p>All employees are asked not to attend work if they display any of the symptoms below: -</p> <ul style="list-style-type: none"> ✓ Fever (temperature of 37.5 degrees or above) ✓ Cough ✓ Shortness of breath ✓ Breathing difficulties <p>All Staff and pupils must follow the most up-to-date advice from the HSE regarding isolation and restricting movements. The isolation quick guide is available on our school website</p> <p>Staff can follow https://www2.hse.ie/conditions/covid19/ for regular updates or can contact HSE Live for advice 1850 241850</p>	Requires monitoring	Board of Management Principal Staff Visitors

Who may be affected?	Identified Risks	Hygiene Controls	Risk Rating with controls	Action implementation
All staff Pupils Visitors Contractors Public	Spread of Covid-19 virus	<p>General Hygiene practices</p> <p>The Board of Management will ensure:</p> <ul style="list-style-type: none"> ✓ increased cleaning and disinfecting of frequently touched objects and surfaces ✓ Appropriate signage in line with public health guidelines will be displayed throughout school facility (buildings and grounds). ✓ Appropriate social distancing markings are in place ✓ Necessary PPE is available to staff ✓ Standard cleaning and maintenance regimes are put in place and detailed records retained ✓ Toilet facilities are cleaned regularly ✓ All drinking water facilities will be shut down ✓ Equipment sharing is minimised. Staff are encouraged not to share equipment ✓ There is regular cleaning of frequently touched surfaces, and that staff are provided with essential cleaning materials to keep their own work areas clean (for example wipes/disinfection products, paper towels and waste bins/bags) ✓ All school equipment is sanitised – cleaning programs to be devised to ensure that shared equipment is cleaned and disinfected between use by different people ✓ There is staggered use of canteen/kitchen or other communal facilities ✓ Bins are provided for disposal of waste materials (tissues, paper towels, wipes, etc.) and that adequate waste collection arrangements to be put in place to ensure they do not overflow ✓ All waste collection points are emptied regularly throughout and at the end of each day. <p>Staff use gloves when removing rubbish bags or handling and disposing of any Rubbish and they wash hands with soap and water for at least 20 seconds afterwards</p>	Requires monitoring	Board of Management Principal Staff Visitors

Who may be affected?	Identified Risks	Glanadh na scoile Controls	Risk Rating with controls	Action implementation
Staff especially cleaning staff	Spread of Covid-19 virus	<p>All cleaning will be undertaken in line with DES and public health guidance.</p> <ul style="list-style-type: none"> ✓ Staff are responsible for cleaning personal items that have been brought to work and items handled at work or during breaks. ✓ Cleaning staff will be trained in the new cleaning arrangements for the school ✓ Sufficient cleaning materials and PPE will be available to allow for increased cleaning ✓ Cleaning staff will be instructed to wear gloves when cleaning and are aware of the need to wash their hands thoroughly with soap and water, both before and after wearing gloves ✓ System in place for the disposal of cleaning cloths and used wipes in a rubbish bag Current HSE guidance recommends waste such as cleaning waste, tissues etc. from a person suspected of having Covid-19 should be double bagged and stored in a secure area for 72 hours before being presented for general waste collection ✓ System in place to make sure reusable cleaning equipment including mop heads and non-disposable cloths are clean before re-use <p>System in place to ensure that equipment such as buckets are emptied and cleaned with a fresh solution of disinfectant before re-use</p>	Requires monitoring	Board of Management Principal Staff

Who may be affected?	Identified Risks	Oifig na scoile Controls	Risk Rating with controls	Action implementation
Staff	Spread of Covid-19 virus	<ul style="list-style-type: none"> • Office capacity to be limited to facilitate the maintenance of physical distancing between designated workstations and staff • Teachers are asked not to send pupils on messages to office. • Parents/visitors are asked to phone school 	Requires monitoring	Board of Management Principal Administration Staff

Who may be affected?	Identified Risks	Use of PPE Controls	Risk Rating with controls	Action implementation
Staff Pupils	Spread of Covid-19 virus	<p>The correct use of Personal Protective Equipment (PPE) such as face shields/visors or clear plastic barriers or Perspex screens etc. may be required in some circumstances to address identified risks of spread of the virus.</p> <p>PPE will not be required to be worn within the school facility according to current occupational and public health guidance.</p> <p>Current general guidance from the HSE in relation to the wearing of face coverings, masks and gloves is available at the following Link: https://www2.hse.ie/conditions/coronavirus/face-masks-disposable-gloves.html</p> <p>Gloves are not required generally within the workplace for infection prevention and control purposes according to current guidance.</p>	Requires monitoring	Board of Management Principal Staff

Who may be affected?	Identified Risks	Face coverings Controls	Risk Rating with controls	Action implementation
Staff Children 3 rd class and above	Spread of Covid-19 virus	<p>All Staff will wear face masks in their classrooms</p> <p>The National Public Health Team has recommended the wearing of face masks by children 3rd and above in primary schools.</p> <p>(*temporary measure and is subject for review mid-February 2022.)</p> <p>Parents are encouraged to work with schools in a spirit of partnership and co-operation to ensure the safety of the whole school community.</p> <p>The Department will engage with schools to offer guidance and support to reassure parents and to help schools resolve any issues. Where significant issues have not been resolved locally, contact should be made with the Department's COVID-19 support by email</p>	Requires monitoring	Board of Management Principal Staff

		Covid19_alert@education.gov.ie or telephone 057 9324461 and an Inspector will provide further support.		
--	--	--	--	--

Who may be affected?	Identified Risks	Singing, Instrumental music, Handling books PE equipment and other resources during Covid-19 Controls	Risk Rating with controls	Action implementation
Staff (particularly SNAs, school secretaries and school book rental co-ordinator)	Spread of Covid-19 virus	The following guidelines are recommended for staff when receiving or assisting in compiling resource packs, using PE equipment, singing and instrumental music in the classroom <ul style="list-style-type: none"> • Any books or other items (resource packs, computers, etc.) it is recommended that they are covered in a plastic wipeable covering and cleaned in between use. • All children and teachers/SNA's are to sanitize their hands directly before and after use of any PE equipment • PE to take place outside as much as possible, it is not necessary for pupils to wear a face mask while engaged in P.E. Indoor spaces should be well ventilated. • Sharing of PE equipment is to be kept to a minimum and sanitized after each class use. • Ceolchoirm na Nollag is not permitted at present. • Feadóg stáin is allowed indoors with adequate ventilation. • Maximum ventilation in place in the classroom during and after singing and instrumental playing • Singing is an accepted teaching methodology in Gaelscoil Riada and is an integral part of the curriculum. It is therefore deemed necessary especially in the younger classes. 	Requires monitoring	Board of Management Principal Staff
Who may be affected?	Identified Risks	Dealing with a suspected case of Covid-19 Controls	Risk Rating with controls	Action implementation
Staff Pupils Visitors Contractors	Spread of Covid-19 virus	If a person displays symptoms of Covid-19 the following procedure is to be implemented: <ul style="list-style-type: none"> ✓ Isolate the person and have a procedure in place to accompany the individual to the designated isolation area via the isolation route, ✓ Provide a mask for the person presenting with symptoms if one is available. He/she should wear the mask if in a common area with other people or while exiting the premises. ✓ If they are too unwell to go home or advice is required, contact 999 or 112 and inform them that the sick person is a Covid-19 suspect. ✓ Arrange for appropriate cleaning of the isolation area and work areas involved. 	Requires monitoring	Board of Management Principal Staff

Who may be affected?	Identified Risks	Cleaning a space with a suspected/confirmed case of Covid-19 Controls	Risk Rating with controls	Action implementation
Staff Pupils Visitors	Spread of Covid-19 virus	All cleaning will be undertaken in line with DES and public health guidance and our Covid Response Plan Waste Management will be dealt with in line with DES and public health guidance and our Covid Response Plan	Serious Requires monitoring	Board of Management Principal Cleaning Staff

Who may be affected?	Identified Risks	Dropping off and picking up of pupils Controls	Risk Rating with controls	Action implementation
Staff Pupils Parents/guardians Bus and taxi drivers Wider Community	Spread of Covid-19 virus	<ul style="list-style-type: none"> Arrangements for dropping off and picking up pupils from the school facility will be organised to maintain, as far as is reasonably practicable, a safe social distance between drivers/parents/guardians and all school staff. Where pupils travel by public transport the Board of Management will provide a designated drop off/awaiting area (where possible) that supports social distancing measures. staggered arrival and collection times to maintain social distancing Parents are asked not to congregate and to always remain outside school gate. 	Requires monitoring	Board of Management Principal Staff Bus and taxi drivers

Who may be affected?	Identified Risks	Visitors to School Controls	Risk Rating with controls	Action implementation
Staff Pupils	Spread of Covid-19 virus	The Board of Management will ensure the safety and wellbeing of all visitors to the school premises.		Board of Management

Wider Community		<p>Visits to the school will be severely restricted and visitors will be asked to:</p> <ul style="list-style-type: none"> ✓ Make a prior appointment before visiting the school ✓ Remain at home if they have any Covid-19 symptoms ✓ Follow the agreed Covid-19 protocols for the school ✓ All visitors must wear a face covering when entering the school ✓ Sanitise before entering the premises ✓ Attendance to be recorded on entry to building ✓ Wear PPE if instructed ✓ Adhere to social distancing requirements 	Requires monitoring	
------------------------	--	--	---------------------	--

Who may be affected?	Identified Risks	Management of deliveries and supplies to school Controls	Risk Rating with controls	Action implementation
Staff Pupils Drivers Wider Community	Spread of Covid-19 virus	<ul style="list-style-type: none"> ▪ Ensure that all delivery transactions comply with physical distancing requirements ▪ Agree a delivery protocol with suppliers ▪ All deliveries to be planned with allocated times for collections and deliveries ▪ Arrangements to be made for paperless deliveries ▪ System to be agreed with suppliers to ensure reconciliations are accurate ▪ Appropriate sanitising arrangements at set down areas (for materials and stock) and at access and egress points. ▪ Attendance to be recorded on entry to building 	Requires monitoring	Board of Management Principal Staff Delivery personnel